



TRINDEL

Risk Management for Rural Counties

A Joint Powers Authority Established in 1980

June 22-23, 2023

Board of Directors Meeting

Agenda



PRESIDENT
Nathan Black

VICE-PRESIDENT
Nichole Williamson

SECRETARY
Van Maddox

Location: Bear Valley Lodge
Grizzly Room
265 Bear Valley Rd
Bear Valley, CA 95223

Date: Thursday, June 22, 2023 – Day 1
Time: 1:00 PM – 5:00 PM

Date: Friday, January 23, 2023 – Day 2
Time: 8:30 AM – 12:00 PM

ORDER OF BUSINESS

As to each agenda item, the Board may take active, give direction and/or receive informational reports.

I. Call to Order:

II. Roll Call

Article IV, Section 3. Of the Bylaws: Quorum-A majority of the Directors holding office shall constitute a quorum for the transaction of business at any meeting. All actions of the Board shall require the affirmative vote of a majority of the members at a meeting duly held at which a quorum is present.

III. Public Comment

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The President, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a

particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

IV. Closed Session

- a. Conference with Labor Negotiators: Government Code Section 54957.6
David Nelson and Andrew Fischer are designated representatives for staff. Informational for review and comment.
- b. Executive Directors Evaluation: Government Code Section 54957.6 Andrew Fischer

V. Reconvene in Open Session

- a. Report Out of Closed Session
- b. Executive Directors Contract: Action to review and approve Executive Directors contract for the 2023-24 fiscal year.

VI. Consent Calendar

- a. Approval of January 26-27, 2023 Board of Directors Minutes: An action item to approve the Minutes of the above meeting.
- b. Check Register & Invoices: An action item to approve check register and invoices from the third quarter of fiscal year 2022-23.
- c. Review of Conflict-of-Interest Code: Annual Review of the Trindel Conflict of Interest Code as Required by FPPC and CAJPA.
- d. Review of Investment Policy: Annual Review of the Trindel Investment Policy pursuant to CA Gov. Code sec. 53646(A).

VII. Reports

- a. Committee Reports
 - i. *Claims Review Committee*
 - ii. *Executive Committee*
- b. Department Reports
 - i. *Risk Control Department*
 - ii. *Liability Property Department*
 - iii. *Workers' Compensation Department*
 - iv. *Administration Department*
- c. Treasurers Report
- d. Report on Workers' Compensation and General Liability pool performance: Review of assets and liabilities as of 3/31/23.

VIII. Programs

- a. Program Premiums: Action item to approve premium contributions for fiscal year 2023-2024.
- b. 2023-2024 Budgets: Action item to approve the budgets for all departments, and programs for fiscal year 2023-2024.

- c. Workers' Compensation Memorandum of Coverage (MOC) 2023-2024: *Action item to approve the Workers' Compensation MOC for the fiscal year 2023-2024.*
- d. General Liability Memorandum of Coverage (MOC) 2023-2024: *Action item to approve the General Liability MOC for fiscal year 2023-2024.*
- e. General Liability Claims Administration Audit: *Action item to approve bi-annual excess insurer general liability claims audit conducted by PRAXIS Claims Consulting.*

IX. General Business

- a. Budget and Financial Statements as of 03/31/2023: *Review Statement of Net Position, Statement of Revenues Expenses and changes in Net Assets and Budget to Actual for third quarter of fiscal year 2022-2023.*
- b. Budget Adjustments for fiscal year 2022-2023: *Action/Discussion item to approve budget adjustments for the Administration Department, Property and Liability Claims Department, and the Property, and Med-Mal Program Budgets.*
- c. Authorize Treasurer Duties: *Action to approve the Executive Director as Treasurer of Trindel Insurance Fund to invest, sell, or exchange securities for the 2023-2024 fiscal year as required by CA Government Code Section 53607.*
- d. Election of President, Vice-President, and Secretary: *Action item to elect President, Vice-President, and Secretary for fiscal year 2023-2024.*
- e. Appointment of two members to the Executive Committee: *Action item to appoint to members to the Executive Committee.*
- f. Presentation from Kevin Webb from RW Baird: *Informational presentation from Kevin Webb on fixed income investment strategies for governmental risk pools, and economic update.*
- g. Senior Positions: *Action item for the board to approve/ratify the Executive Committee's approval of the creation of Senior Positions for each department.*
- h. Salary Schedule Resolution 23-01: *Action item to approve Salary Schedule for fiscal year 2023-2024.*
- i. Resolution 23-02: *Action item to approve resolution 23-02 to reflect \$1,000 contribution to Trindel non-management employees cafeteria plan.*
- j. Resolution 23-03: *Action item to approve resolution 23-03 to reflect \$1,000 contribution to Trindel management employee's cafeteria plan.*
- k. Cafeteria Plan Policy: *Action item to approve revisions to Cafeteria Plan Policy to reflect \$1,000 contribution.*

- I. Future Meetings: *Informational for review and comment, select date and location of Fall 2023 meeting and location of winter 2024 meeting.*

X. Adjournment

Disability Access: The meeting room is wheelchair accessible and disabled parking is available at the meeting location. If you are a person with a disability and you need disability-related modification or accommodations to participate in this meeting, please contact the Executive Director at (phone) 530-623-2322, (fax) 530-623-5019 or (email) dnelson@trindel.org. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.