



A Joint Powers Authority for the Rural California Counties of
Alpine - Colusa - Del Norte - Lassen - Modoc - Mono - Plumas - San Benito - Sierra - Sutter -Trinity

PRESIDENT
Chester Robertson

VICE-PRESIDENT
Nate Black

SECRETARY
Van Maddox

Meeting of Minutes

I. Roll Call

Call to order

A meeting of the Trindel Insurance Fund Board of Directors was held via teleconference 1(872)-240-3311 access code 810-313-205 on September 24th and via teleconference 1(646)-749-3122 access code 510-014-493 on September 25th 2020. The meeting began at 1:00pm September 24th and President Chester Robertson presided over it.

Attendees:

September 24th, 2020

Alpine County	Sarah Simis
Colusa County	Kaline Moore, Todd Manouse
Del Norte County	Cathy Hafterson
Lassen County	Tony Shaw
Modoc County	Chester Robertson
Mono County	Jay Sloane
Plumas County	Roberta Allen, Gabriel Hydrick
San Benito County	Absent
Sierra County J	Judi Behlke
Sutter County	Nate Black, Jason Claunch
Trinity County	Richard Kuhns
Trindel Staff	David Nelson, Melissa Robinson, Andrew Fischer, Randy Robertson

September 25th, 2020

Alpine County	Sarah Simis
Colusa County	Kaline Moore, Todd Manouse
Del Norte County	Cathy Hafterson
Lassen County	Tony Shaw
Modoc County	Chester Robertson
Mono County	Jay Sloane
Plumas County	Roberta Allen, Gabriel Hydrick
San Benito County	Steward Patri
Sierra County	Judi Behlke
Sutter County	Nate Black, Jason Claunch
Trinity County	Richard Kuhns
Trindel Staff	David Nelson, Melissa Robinson, Andrew Fischer
Chandler	Carlos Oblites

II. Public Comment

No public comment



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Insurance Fund

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III. Consent Calendar

- a. President, Chester Robertson announced the minutes from the May 2020 meeting were previously distributed to board members for review and approval. No objections were made. Roll call vote taken and minutes approved with 10 ayes in favor.

IV. Reports

- a. Committee Reports

Workers' compensation pool claims review committee:

David Nelson, Executive Director reported the committee reviewed 4 claims that have reached the work comp pooling layer and reviewed their remaining reserves.

Executive Committee:

David Nelson, Executive Director reported the committee discussed the California Coronavirus Relief Fund and methods that counties could consider to suitably allocate it to a proper expense category. Research concluded that workers' compensation costs are permissible. Trindell can help by sending assessment to counties.

- b. *Staff Reports*

David Nelson, Executive Director presented staff reports for Administration and Loss Prevention. Randy Roberson, Director of Loss Prevention was able to join and complete report. Andrew Fischer, Director of Liability and Property Claims presented staff report for Liability and Property. David Nelson, Executive Director presented staff reports for Workers' Compensation.

- c. *Treasurers Report*

David Nelson, Executive Director reviewed highlights from Treasures Report.



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V. Programs

- a. Return of Funds Resolution
David Nelson, Executive Director presented return of funds resolution and explained methodology. Discussion and direction given by board to add language that includes revisiting return of funds annually or in a specific year. Include a type of mechanism that allows adjustments for changes in SIR amounts, moving balances and adjustments with the joining of new members or leaving of current members. Bring back changes to future meeting.
- b. Covid-19 Workers' Compensation Assessment
Motion to approve Covid-19 Assessment and make it mandatory by all member counties, made by Jay Sloane of Mono County, Seconded by Nate Black of Sutter County. Motion carried with 10 ayes in favor.
- c. Safety Fund Program Expenditures Resolution
Motion to approve safety fund program expenditures resolution with language change to reflect two hundred dollars instead of one hundred dollars, made by Jay Sloane of Mono County, Seconded by Sarah Simis of Alpine County. Motion carried with 10 ayes in favor.
- d. Workers' Comp Fund Program Expenditures
Motion to approve the purchase of labor law posters through the workers' comp fund and incorporate it to premiums, made by Cathy Hafterson of Del Norte County, Seconded by Nate Black of Sutter County. Motion carried with 9 ayes in favor.
- e. Medical Malpractice Deductible and Limit changes
Andrew Fischer, Director of Liability and Property Claims provided the board with an informational report on deductible and coverage limit changes in the medical malpractice program.





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VI. General Business

- a. Check Register & Invoices
Motion to approve the check registers and invoices for the fourth quarter of the 2019-2020 fiscal year, made by Nate Black of Sutter County, Seconded by Cathy Hafterson of Del Norte County. Motion carried with 10 ayes in favor.
- b. Fourth Quarter Budget and Financial Statements for Fiscal Year 2019/2020.
David Nelson, Executive Director reviewed statement of net assets, statement of revenues expenses, changes in net assets and budget to actual as of June 30, 2020.
- c. Investment Policy Resolution
Carlos Oblites, Portfolio Strategist with Chandler Asset Management reviewed policy with recommended changes. Motion made by Roberta Allen of Plumas County, Seconded by Kaline Moore of Colusa County. Motion carried with 10 ayes in favor.
- d. Underwriting Policy Resolution
David Nelson, Executive Director reviewed underwriting policy.
- e. Credit Card Policy Resolution
Motion to adopt resolution for credit card policy made by Nate Black of Sutter County, Seconded by Roberta Allen of Plumas County. Motion carried with 10 ayes in favor.
- f. Goals and Objectives
David Nelson, Executive Director reviewed future strategies and implementation steps that may improve organization.
- g. *County Request to move Leadership funds to Safety Funds.*
Motion to approve Colusa County's request to move leadership funds to safety funds to cover invoice for radios, made by Jay Sloane of Mono County, Seconded by Tony Shaw of Lassen County. Motion carried with 11 ayes in favor.



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h. Future Meetings

Next meeting schedule for January 14th 2020 in Sutter County. May meeting tentatively to be held in Plumas County with dates to be determined.

VII. Closed Session

- a. Chester Robertson, President announced the board will enter into closed session to discuss Executive Directors Evaluation per Government Code Section 54957.6

Chester Robertson, President announced the board has left closed session and reconvened into open session and reports no reportable action taken in closed session.

VIII. Adjournment

Meeting adjourned at 11.20 am September 25th, 2020.

