

# Trindel Insurance Fund

Alpine~Colusa~Del Norte~Lassen~Modoc~Mono~Plumas~San Benito~Sierra~Sutter~Trinity

A Joint Powers Authority Established in 1980

[www.trindel.org](http://www.trindel.org)

**PRESIDENT**  
Chester Robertson

**VICE-PRESIDENT**  
Nate Black

**SECRETARY**  
Van Maddox

## MEETING OF MINUTES

### I. Roll Call

#### Call to order

A meeting of the Trindel Insurance Fund Board of Directors was held at 2301 Technology Parkway, Hollister, CA. 95023 on January 16<sup>th</sup> and 17<sup>th</sup> 2020. The meeting began at 1:00pm January 16th and President Chester Robertson presided over it.

#### Attendees:

##### January 16, 2020

Colusa County-Todd Manouse  
Modoc County-Chester Robertson  
Mono County-Jay Sloane  
Lassen County-Richard Egan  
Plumas County-Roberta Allen, Gabriel Hydrick  
San Benito-Edgar Nolasco, Stewart Patri  
Sierra County-Van Maddox  
Sutter County-Jason Claunch  
Trinity County-Richard Kuhns  
Trindel-David Nelson  
Trindel-Katie Twitchell  
Trindel-Brian Ralph  
Trindel-Melissa Robinson

##### January 17th, 2020

Colusa County-Todd Manouse  
Modoc County-Chester Robertson  
Mono County-Jay Sloane  
Lassen County-Richard Egan  
Plumas County-Roberta Allen, Gabriel Hydrick  
San Benito-Edgar Nolasco, Stewart Patri  
Sierra County-Van Maddox  
Sutter County-Jason Claunch  
Trinity County-Richard Kuhns  
Trindel-David Nelson  
Trindel-Katie Twitchell  
Trindel-Brian Ralph  
Trindel-Melissa Robinson  
Chandler-Carlos Oblites  
James Marta & Company LLC-James Marta

#### Members not in attendance:

##### January 16<sup>th</sup>, 2020

Alpine County  
Del Norte County

##### January 17<sup>th</sup>, 2020

Alpine County  
Del Norte County

### II. Public Comment

No Public Comment

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## III. Consent Calendar

- a. Approval of Minutes, September 19<sup>th</sup> & 20<sup>th</sup>, 2019  
**A motion to approve the minutes of the previous September 2019 meeting made by Van Maddox of Sierra County, Seconded by Roberta Allen of Plumas County. Motion carried with 9 ayes in favor.**

## IV. Reports

- a. Committee Reports  
**David Nelson, Executive Director updated the Board with Claims Review Committee report.**
- b. Staff Reports  
**David Nelson, Executive Director presented staff reports for Loss Prevention and Liability & Property. Katie Twitchell, Director of Workers' Comp presented staff report. David Nelson, Executive Director presented staff report for Administration.**
- c. Treasurers Report  
**David Nelson, Executive Director presented Treasures report.**
- d. Investment report  
**David Nelson, Executive Director presented Investment report and Chandler Asset Management to give presentation on Trindel's portfolio Friday morning.**
- a. Uncovered Loss Data  
**David Nelson, Executive Director provided information on uncovered losses from counties.**

## V. Programs

- a. Actuarial Reports  
**Brian Ralph, Financial Analyst presented Actuarial reports for Liability, Property, & Workers' Compensation. A motion to approve Actuarial reports made by Todd Manouse of Colusa County, Seconded by Stewart Patri of San Benito County. Motion carried with 9 ayes in favor.**
- b. Excess W/C Loss Data Comparison  
**David Nelson, Executive Director gave informational report on excess workers' comp loss data and the benefits of creating Trindel's own pool vs others. Benefits included return of funds and higher confidence levels.**

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- c. W/C Out of State off Duty Peace Officer Injury  
**David Nelson, Executive Director presented recommendation for a Workers' Compensation MOU for off duty injured Peace Officers. Discussion held and direction given. With respect to each Counties autonomy, this resolution should include using members own SIR layer or banking layer and excluding Trindel's pool layer and include exclusion language for the Pool MOU in 2020-21.**

## VI. General Business

- a. Check Register & Invoices  
**Check Registers and Invoices- A motion to approve the check registers and invoices for the First and Second quarter of the 2019-20 fiscal year made by Richard Egan of Lassen County, Seconded by Edgar Nolasco of San Benito County. Motion carried with 9 ayes in favor.**
  
- b. First and Second Quarter Budget and Financial Statements for Fiscal Year 2019/2020.  
**David Nelson, Executive Director reviewed First & Second quarter financial statements for 19/20 fiscal year. Brian Ralph, Financial Analyst reviewed the Budget to Actual as of 12/31/2019.**
  
- c. Program Premiums  
**David Nelson, Executive Director presented Program Premiums for review and comment.**  
  
**President, Chester Robertson adjourned meeting for the day and announces it will reconvene at 8:30am January 17, 2020.**  
  
**Meeting reconvened, President, Chester Robertson called meeting to order at 8:30am January 17, 2020.**

## VI. General Business-Continued with presentations

- f. Annual Third Party Financial Audit  
**James Marta from James Marta & Company LLP presented Annual Third Party Financial audit for year 7-1-18 to 6-30-19.**  
**Carlos Oblites from Chandler Asset Management presented updates on Investment portfolio.**  
  
**A motion to approve the Annual Third Party Financial audit for year 7-1-18 to 6-30-19 made by Jay Sloane of Mono County, Seconded by Richard Kuhns of Trinity County. Motion carried with 9 ayes.**

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- d. Liability Department Restructure  
**David Nelson, Executive Director presented Liability Department Restructure. A motion to approve the liability department position descriptions, allocations, salary schedule and budget adjustment was made by Richard Egan of Lassen County, Seconded by Jason Claunch of Sutter County. Motion carried with 9 ayes.**
  
- e. Revised Budget Authority Policy  
**David Nelson, Executive Director presented Revised Budget Authority policy. A motion to approve the Revised Budget Authority made by Jason Claunch of Sutter County, Seconded by Todd Manouse of Colusa County. Motion carried with 9 ayes.**
  
- g. Future Meetings  
**Future meetings- May 28<sup>th</sup> and 29<sup>th</sup>, 2020, in Plumas County was chosen for the next Board of Directors Meeting. Mono County was the location chosen for the next September 2020 Board of Directors Meeting.**

## VII. Closed Session

- a. Conference with Labor Negotiators  
**President, Chester Robertson announces the board will enter into closed session to discuss Conference with Labor Negotiators per Government Code Section 54957.6.**

**President, Chester Robertson announces the board has left closed session and reconvened into open session and reports, direction given to staff with no reportable action taken in closed session.**

## VIII. Adjournment

**President, Chester Robertson, adjourned meeting at 12:52pm January 17 th, 2020.**