

**TRINDEL INSURANCE FUND
MINUTES
BOARD OF DIRECTORS
MARCH 1, 2006**

Embassy Suites, Sacramento, CA

Wednesday, March 1, 2006, 1:04pm

1. Roll Call

Members & Alternates Present:

Randi Makley – Alpine
Judy Molnar – Alpine
Peggy Scroggins – Colusa
Karen Fouch – Lassen
Ron Vossler - Lassen
Susan Thompson – San Benito
Van Maddox – Sierra
Peter Huebner - Sierra
Brian Muir – Trinity
David Nelson - Trinity

Members & Alternates Absent:

Del Norte, Modoc, Mono

Others Present:

Lynda Pope – Colusa
Don Hemphill – Staff

2. Approval of Minutes of November 3 & 4, 2005 meeting.

On Page 4 second paragraph down, fifth line down insert Municipal Finance Directors before Association.

Action Taken: Motion by Colusa, second by Lassen to approve minutes of November 3 & 4, 2005 with the change to Page 4 to show Municipal Finance Directors Association, unanimous vote.

3. Informational Item: Register, checks & invoices between the dates of 10-16-05 and 2-22-06 are available for review pursuant to Bylaws Article XIV, Section 2.

No Action Taken: Information only.

4. Discussion/Adoption of Resolution No. 06-01 amending the budget for the 05-06 fiscal year to reflect revised estimates for the Liability/Property, Med Mal, Workers Comp, Undistributed Loss Prevention Subsidy Funds, Pollution Program, Administration and Safety Officer budgets.

Staff presented the item as set forth in the Resolution and backup material. It was noted that because the \$690,620 was paid for the PWC assessment during the 04-05 year that it needed to be reflected as such on Sheet 1 Column V from line 34 to line 36. Also verify the formulas on Sheet 6.

Action Taken: Motion by Colusa, second by Lassen to adopt Resolution No. 06-01 with the change noted for Sheet 1, unanimous vote.

5. Discussion/Direction on implementation of ethics training as required by AB 1234 for Trindel members and non-county entities.

During the discussion it was stated that the trainer needed to be an attorney and thus Gene would not be able to provide the training. Staff will verify if the training must be done by an attorney or not and proceed accordingly. If the trainer must be an attorney, staff will put together a list of trainers from which the members may chose and have the training paid for from the Undisbursed Loss Prevention Subsidy Fund as part of the LSTP. By consensus it was determined that members may allow non-county public entities to attend the County's training if space is available and charge a minimal fee if necessary (to help defray costs).

No Formal Action Taken.

6. Staff report on activities since the November 2005 Board meeting.

Staff updated the Board on his activities since the last Board meeting.

No Action Taken.

7. Acceptance/Rejection of Annual Audit for the period ended 6-30-05, Bartig, Basler & Ray, CPAs will present the audit.

Richard Gonzalez, CPA, from Bartig, Basler & Ray presented the audit to the Board, an unqualified opinion and no management letter needed.

Action Taken: Motion by Colusa, second by Alpine to accept the audit for year ending 6-30-05, as presented, unanimous vote.

8. Discussion/Direction to staff on proposal from Keenan & Associates.

Staff presented the proposal from Keenan & Associates to the Board.

Action Taken: Motion by Alpine, second by Colusa directing staff to NOT continue to pursue any further quote or information from Keenan & Associates at this time, unanimous vote.

9. Direction to staff on agenda items, presentations, training sessions, preparation of the 06-07 budget and 06-07 premium calculations with options for presentation at the Annual Organizational meeting May 10/12, 2006 in Crescent City.

Staff discussed the item with the Board and will proceed as set forth in the agenda narrative.

No Action Taken.

10. Discussion/Direction/Action on continuing analysis of the PWC Program.

Staff reviewed the historical analysis of the PWC with the Board.

No Action Taken.

11. Discussion/Action ratification of agreement, and amendment for District Attorney's & Probation Offices, with Lexipol for law enforcement policy manual preparation and on going updates, previously executed by the Executive Director and as discussed at the November 3, 2005 Board meeting.

Action Taken: Motion by Colusa, second by San Benito to ratify the Executive Director's action in executing an agreement with Lexipol dated November 6, 2005 and authorizing the Executive Director to execute an amendment to the agreement to include District Attorney and Probation offices, unanimous vote.

12. Discussion/Direction to staff on discussion from November 3/4, 2005 Board meeting about the Loss Prevention Subsidy Program and the dollars connected to the program.

Staff presented the issue to the Board. After a lengthy discussion no consensus was reach as to do or not do anything.

No Action Taken.

13. Discussion/Action ratification of amendment to agreement with RTS Computer Services for the All Training Database and increase in monthly maintenance fee, reviewed at the November 3/4, 2005 Board meeting.

Action Taken: Motion by Alpine, second by Lassen to ratify the amendment to the agreement executed by the Executive Director with RTS, unanimous vote.

14. Discussion/Action approval of agreement Jeanne Gravette for the Leadership Supervisor Training program (LSTP), concept reviewed at the November 3/4, 2005 Board meeting.

Item was reviewed by the Board. The Board determined, by consensus that each member would do their own contract, if needed, and that the services provided by Jeanne Gravette could be paid from the Undisbursed Loss Prevention Fund as part of the LSTP.

No Action Taken.

15. Public Comment

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

There was no public comment.

16. Future meetings – The Annual Organization meeting is scheduled for Crescent City, Del Norte County for May 10, 11 & 12, 2006. The following meeting will be held November 2/3, 2006 at the CSAC-EIA office in Rancho Cordova & followed by the February 28, 2007 meeting to be held in conjunction with the CSAC-EIA Board meeting. We do need to see who would be interested in hosting the May 2007 Annual Organizational meeting.

Adjourn. Date: 3-1-06 Time: 4:29pm

Submitted by, Don Hemphill, Executive Director

Approved at the May 10/12, 2006 Board meeting