



## BOARD OF DIRECTORS AGENDA

A Joint Powers Authority for the Rural California Counties of  
Alpine - Colusa - Del Norte - Lassen - Modoc - Mono - Plumas - San Benito - Sierra - Sutter - Trinity

**PRESIDENT**  
**Chester Robertson**

**VICE-PRESIDENT**  
**Nate Black**

**SECRETARY**  
**Van Maddox**

**Location:** Go To Meeting in Alpine, Colusa, Del Norte  
Lassen, Modoc, Mono, Plumas, San Benito,  
Sierra, Sutter, and Trinity Counties

**Date & Time:** Thursday, September 24, 2020 1:00 PM

**Call in Number: 1 (872) 240-3311 Access Code 810-313-205**

Friday, September 25, 2020 9:00 AM

**Call in Number: 1 (646) 749-3122 Access Code 510-014-493**

## ORDER OF BUSINESS

As to each agenda item, the Board may take action, give direction and/or receive informational reports.

### **Call to Order and establishment of a quorum**

#### **I. Roll Call**

*Article IV, Section 3. Of the Bylaws: Quorum-A majority of the Directors holding office shall constitute a quorum for the transaction of business at any meeting. All actions of the Board shall require the affirmative vote of a majority of the members at a meeting duly held at which a quorum is present.*

#### **II. Public Comment**

*Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.*

#### **III. Consent Calendar**

##### **a. Approval of Minutes, May 28<sup>th</sup> & 29<sup>th</sup>, 2020**

*An action to approve the Minutes of the prior meeting.*



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### IV. Reports

#### a. Committee Reports

- i. Claims Review Committee*
- ii. Executive Committee*

#### b. Staff Reports

*Informational reports by Executive Director on all departments*

- i. Loss prevention Department*
- ii. Liability Property Department*
- iii. Workers' Compensation Department*
- iv. Administration Department*

#### c. Treasurers Report

- i. Informational report by Executive Director*

### V. Programs

#### a. Return of Funds Resolution 21-\_\_\_

*An informational item to review and approve the Return of Funds process*

#### b. Covid-19 Workers' Compensation Assessment

*An action item to review and approve COVID Assessment for Counties.*

#### c. Safety Fund Program Expenditures Resolution No. 21-\_\_\_

*An action item to review and adopt proposed resolution for safety fund expenditures.*

#### d. Workers' Comp Fund Program Expenditures

*An action item to review and approve proposed workers' comp expenditures for Labor Law Posters.*

#### e. Medical Malpractice Deductible and Limit changes

*Informational report on deductible and coverage limit changes.*

### VI. General Business

#### a. Check Register & Invoices

*An action to approve check register & invoices for the fourth quarter of the 2019-20 fiscal year pursuant to Bylaws Article XIV, Section 2.*



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- b. Fourth Quarter Budget and Financial Statements for Fiscal Year 2019/2020.  
*Review Statement of Net Assets, Statement of Revenues Expenses and changes in Net Assets and Budget to Actual as of 06/30/2020.*
- c. Investment Policy Resolution 21- \_\_  
*An action item to review policy and adopt resolution for Investment policy.*
- d. Underwriting Policy Resolution 14-02  
*Review underwriting policy*
- e. Credit Card Policy Resolution No. 21- \_\_  
*An action item to review and adopt proposed resolution for credit card policy*
- f. Goals and Objectives  
*Future strategies or implementation steps that may improve our organization*
- g. County Request to move Leadership funds to Safety Funds.  
*County has a need to use more safety funds this year.*
- h. Future Meetings  
*Informational for review and comment, select date of January 2021 meeting and location of May 2021 meeting.*

### VII. Closed Session

- a. Executive Directors Evaluation  
*Government Code Section 54957.6*

### VIII. Adjournment

*Disability Access: The meeting room is wheelchair accessible and disabled parking is available at the meeting location. If you are a person with a disability and you need disability-related modification or accommodations to participate in this meeting, please contact the Executive Director at (phone) 530-623-2322, (fax) 530-623-5019 or (email) [dnelson@trindell.org](mailto:dnelson@trindell.org). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*



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